



## **FY2020 Fee Schedule**

### PROVISIONS

1. Rentals do not include set up or tear down services. Fairgrounds Labor and Equipment fees will be assessed.
2. Hourly rentals are based on 8 hour rentals. Anything exceeding 8 hours will be billed at current day rate.
3. Security Deposits will be required to secure rental date. Deposit amount will be determined by Fairgrounds Manager. Deposits are refundable and may not be applied towards rental fees.
4. Some events may require additional electrical demand fees and will be determined by the Fairgrounds Manager.
5. Some events will require liability insurance and will be determined by the Fairgrounds Manager
6. Some events may require law enforcement for security and will be determined by the Fairgrounds Manager. Costs will be the responsibility of the renter. Fairgrounds staff will contract with the Lewis and Clark County Sheriff's Department.
7. If a set up day is used as an event day, full rental rates will apply.
8. Facility rental hours are 7am – 10 pm. After 10 pm the established hourly rates will apply.

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**Exhibit Hall** 36,000 sq. feet - Rental rates includes use of Attached Multi-Use Rooms, Restrooms and Ticket Booths

Deposit amounts reflected below are a minimum. A larger deposit may be indicated by either or both, experience with the renter and/or the potential to Lewis and Clark County Fairgrounds for loss. Deposit amount to be determined by the Fairgrounds Manager

Commercial where products or services are shown or sold or where admission or entry fees are charged. May be scheduled up to two (2) years in advance. Deposit and Contract due at the time of scheduling. Rental includes one setup or tear down day at no charge. If set up day is used as an event day, full rental rates will be billed. Minimum square footage of 15,000 sq. ft. billed @ 7.65 cents per sq. ft. (Does not include free setup or teardown day)

**\$500.00 Deposit**  
**\$2,244.00 /day**  
**\$275.00 /hour**  
**(3 hour minimum)**

**Non Profit Use - [Must provide 501\(c\)\(3\)](#)**

May reschedule the same event 12 months in advance.  
May schedule further out but will be at commercial rate.  
Deposit and Contract due at the time of scheduling.  
Rental includes one setup or tear down day at no charge. If set up day is used as an event day, full rental rates will be billed.

**\$500.00 Deposit**  
**\$1,683.00 /day**  
**\$210.00 /hour**  
**(3 hour minimum)**

**Entry Hall** 7,400 sq. feet Maximum Occupancy: 400 (Depending on Setup)  
*(Can hold approximately 20 6' round tables)*

Deposit amounts reflected below are a minimum. A larger deposit may be indicated by either or both, experience with the renter and/or the potential to Lewis and Clark County Fairgrounds for loss. Deposit amount to be determined by the Fairgrounds Manager

**Commercial Use**

May be scheduled two (2) years in advance for Commercial Use.  
Deposit and Contract due at the time of scheduling  
All Entry Hall Rentals are subject to Exhibit Hall Rentals at the same time. Rental includes one setup or tear down day at no charge. If set up day is used as an event day, full rental rates will be billed.

**\$150.00 Deposit**  
**\$351.00 /day**  
**\$42.00 /hour**  
**(3 hour minimum)**

**Non Profit Use - [Must provide 501\(c\)\(3\)](#)**

May reschedule the same event 12 months in advance.  
May schedule further out but will be at commercial rate.  
Deposit and Contract due at the time of scheduling.  
Rental includes one setup or tear down day at no charge. If set up day is used as an event day, full rental rates will be billed.  
All Entry Hall Rentals are subject to Exhibit Hall Rentals at the same time.

**\$150.00 Deposit**  
**\$262.00 /day**  
**\$33.00 /hour**  
**(3 hour minimum)**

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## Kitchen

Partial Kitchen ( <i>No Cooking appliances</i> )	\$150.00 Deposit
Full Kitchen	\$80.00 /day
	\$159.00
	\$19.25 /hour

**Kitchen users must have training and be authorized by Fairgrounds Manager to use the facility. Must supply certificate of liability insurance.**

**Gathering Pit:** \$351.00 /day

**Arena/Grandstands/Entry Hall** Rental includes outdoor arena, stock pens (per head fee still assessed), announcer booth, main grandstands and Entry Hall.

Commercial Use	\$1,645.00 /day
	\$222.00 /hour

Non-Profit use	\$1,233.00 /day
	\$154.00 /hour

Depending on usage, other fees may apply

Grandstands Cleaning	\$530.00
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<b>Main Arena – East Bleachers</b>	\$265.00 /day
<b>West Bleachers</b>	\$265.00 /day

East Bleacher Cleaning	\$212.00
West Bleacher Cleaning	\$212.00

**Arena Lights:** \$500.00 Demand Fee plus actual usage (*Subject to rebate*)

General Arena Use **Standard Arena rates apply**

**\*\*Standard Arena Rates Available**

## General:

1. Deposit amounts reflected below are a minimum. A larger deposit may be indicated by either or both, experience with the renter and/or the potential to Lewis and Clark County Fairgrounds for loss.
2. Deposit amount to be determined by the Fairgrounds Manager

## Main Arena:

(**Minimum 4 hour rental**) \$28.00/hour – not worked up (*non-equine events*), \$39.00/hour worked up  
Rental Rate: \$318.00 /day **\$300 Deposit**  
Announcer Booth w/ Sound: \$55.00 /day

## West Arena:

(**Minimum 4 hour rental**) \$23.00 /hour – not worked up (*non-equine events*)  
\$34.00 – worked up  
\$218.00 /day

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## Labor:

\$28.00 /person/hour (*minimum charge of 1 hour*)  
\$41.00 /person/hour (*If overtime hours are accrued*)  
\$69.00 /person/hour (*If event is on County Observed Holidays*)  
Equipment w/operator \$81.00 /hour

## Miscellaneous Charges:

8 Second Saloon: \$27.00 plus equipment/labor costs  
Bar Legs: 13 Sets n/c (\$1.00 /table)  
Beer Tent Awning: TBD  
Bleachers: 15' \$27.00 ea (9) *Seats approx. 50 each section*  
40' \$171.00 ea (2) *Seats approx. 230 each section*  
45' \$202.00 ea (3) *Seats approx. 270 each section*  
Chairs: \$.85 each (1,020)  
Chairs (Non-Profit): \$.65 each  
Concessions Room 103 in Entry Hall: \$81.00 /day or \$10.10 /hour (4 hr min)  
Conference Rooms/ Lower and Upper - \$81.00/day or \$10.10/hour – (4 hr min)  
Dumpsters: responsibility of permittee  
Fax: \$1.05/page  
Grass areas: South of Main Restrooms / East Side of MPB Infield - \$106.00/day  
Ice Freezer: \$29.00 /day  
Information Booth: \$27.00 /day plus equipment/labor costs if applicable  
Lost Keys: \$25.50 /key  
Multi Use Room 129 in Exhibit Hall: \$81.00 /day or \$10.10 /hour (4 hr min)  
Nancy's Nest: \$27.00 /day plus equipment/labor costs if applicable  
Peg Board dividers: \$5.30 each  
Photocopies: \$.17 /page  
Picnic Tables: \$7.45 each  
Port-a-potties: responsibility of permittee  
Power Boards: 28.00 each  
Showers: \$5.10 /each, (*Included in Camping Fees*)  
Sound System (MPB): \$27.00 /day  
Stage: \$21.50/ 4' X 8' section - 16 sections available  
Tables: \$6.45 each (*57 8' rectangle; 70 6' round; 26 pub; 70 old rectangle; 20 old 5' round*)  
Tables (Non-Profit): \$4.80 each  
Telephone hook ups: responsibility of permittee  
Ticket Booths:  
Main ticket booth: \$27.00 /day  
TICKET SYSTEM  
\$1.00 /ticket Facility Fee  
Credit Card Fees - \$2.00 processing fee  
Wash Rack: \$21.00 /day

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