

Lewis and Clark County Fairgrounds – Fair Board Meeting Minutes
June 24, 2020 – Upper Conference Room – 11:30 am
98 W. Custer Ave., Helena MT 59602

Attendees:

Board members: Phil Porrini, Mark Menke, Kelly Hanson, FayDee Hamilton, Dave Duffy, Allen Cormany, Mike Murray, Judy Rolfe, Dirk Anderson, and Greg Pace.

County Commissioner Andy Hunthausen.

Staff: Kevin Tenney, Logan Gustafson, and Sandy McIntyre.

Phil Porrinni called the meeting to order at 11:35 am. All attendees introduced themselves for the benefit of staff member Sandy McIntyre as this was her first Fair Board meeting. Sandy introduced herself to the Board.

Approval of Minutes:

Mike Murray made the motion to approve the May minutes, seconded by Dave Duffy. Motion passed.

Operations Report:

Kevin Tenney reported:

- Drive-in movies are no longer profitable and they will be discontinued. May revisit the idea at some point. Friendship Center is interested in holding them as fundraisers. Fairgrounds would rent out the parking lot(s), any other details would be Friendship Center's responsibility.
- 4-H: 4-H Jackpot was held June 13-15. A complaint was made to the Health Department, which Kevin discussed with Kara and the Health Department. The 4-H Fair is moving forward, starting July 20.
- VIP room is coming along nicely. Maintenance is waiting for materials. Room could be rented out for birthday parties or meetings. There is no bathroom, so porta-potties would need to be brought in.
- Administrative staff is busy with issuing refunds, shelter/camping reservations and contracts for future events.

Finance Report:

Kevin Tenney reviewed year to date FY2020 financials, FY2021 budget, and a contingent Covid-19 FY2021 budget.

- Will be able to keep all staff on.
- We ended FY2020 in the black in spite of revenue loss due to pandemic related cancellations.
- Some scheduled events may need to be cancelled as the County Health Department said they are getting more stringent with event plans that are submitted to the Department.
- Projected FY2021 capital expenditures will need to be deferred.

Andy Hunthausen said that the County has applied for CARES Act funds and there's a good chance of receiving funds. The fairgrounds could receive funds for rental of the Entry Hall as a Covid overflow

facility. The Entry Hall has not been available to rent since April 1st, as it is set up with cots and dividers. Commercial rental rate is \$351/day.

Other Items:

- Promenade – everyone agreed Promenade looks good. Will look for more large rocks to add.
- Tree blow down at the duck pond – Mike Murray asked what was being done about the trees that are blown down at the duck pond, and if the Fairgrounds' insurance would cover removal. Kevin Tenney said he didn't know if insurance covered that and he would look into it.
- Cool Alley poster – Phil Porrini brought a prototype of the metal Cool Alley poster. The metal versions can be produced in Billings, and the printed ones in Helena. Kelly Hanson suggested looking into seeing if the metal ones could be produced in Helena to keep it local.

Adjournment:

Phil Porrini motioned to adjourn the meeting. Mike Murray seconded. Motion passed and meeting adjourned at 12:00 pm.